

APPLICATION FOR EMPLOYMENT
for Support Staff

Durand-Arkansaw School District
604 7th Avenue East
P.O. Box 190
Durand, WI 54736

Position(s) applying for: _____

Personal Data

Name: _____
(First) (Middle Initial) (Last)

Address: _____
(Street/PO Box) (City) (State) (Zip Code)

Phone Numbers: _____
(Home) (Cellular)

Work Experience

Provide a description of all qualifying work experiences beginning with your present position.

<u>Dates of Employment</u>	<u>Employer</u>	<u>Position</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Education

Describe any education or training you have had, such as high school, technical college, university. **Please provide copies of college transcripts; unofficial transcripts are okay.**

<u>Dates of Attendance</u>	<u>Name of School</u>	<u>Course of Study or Major</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Additional Information

List special skills you possess, certifications/licenses you hold, organizations to which you belong or have belonged, any honors or awards you have received which would help in your being qualified for the position you are applying for and other information that you wish to offer relevant to the job which you are applying.

References

List three references (not relatives) whom we can contact concerning your character and abilities.

<u>Name</u>	<u>Phone Number</u>	<u>Relationship to Applicant</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Conduct and Competency

Have you ever been convicted of a misdemeanor or felony in this state or any other state or country?

Yes No

Have you ever been dismissed or non-renewed, or resigned from employment in-lieu-of a potential dismissal or non-renewal, for any of the following causes: failure to meet the district's performance expectations, incompetence, inefficiency, neglect of duty, unprofessional conduct, or insubordination?

Yes No

For any "Yes" response, attach a written explanation. Submit certified copies of any criminal complaint and if convicted, a copy of the criminal judgment. Also, submit any other relevant court documents pertinent to any of the questions raised.

I understand that the information contained in this application is true and complete to the best of my knowledge and that any false or misleading job related information may disqualify me for this position, or if employed, may be grounds for immediate discharge.

Signature of Applicant

Date